

**Contra Costa County
Clerk-Recorder Department**

Clerk's Office
925.335.7900
925.335.7923 fax

Recorder's Office
925.335.7900
925.335.7923 fax

Elections Office
925.335.7800
925.335.7836 fax

**555 Escobar Street
Martinez, CA 94553**



Deborah Cooper
County Clerk-Recorder
and Registrar of Voters

Barbara Dunmore
Assistant County
Clerk-Recorder

Scott Konopasek
Assistant County
Registrar

PRESS RELEASE

FOR RELEASE JULY 22, 2020

DATE: 7/22/2020
FROM: Deborah Cooper, County Clerk-Recorder and Registrar of Voters
CONTACTS: Scott O. Konopasek, Assistant County Registrar (925) 335-7800
Barbara Dunmore, Assistant Clerk-Recorder (925) 335-7900

Contra Costa Clerk-Recorder and Elections Limit Public Access Due to COVID-19

Due to concerns about the spread of COVID-19, the Clerk-Recorder-Elections Department is taking additional steps to protect the health and safety of the public and staff.

Most Elections Division services continue to be available online at <https://www.cocovote.us/>. The Elections Division's lobby is open for necessary in-person visits Monday-Friday between 8am and 5pm. Face coverings and distancing are required. Candidate filing for the November 3 election is being conducted at the County Administration Building at 651 Pine Street, Monday-Friday from 8:30am to 4:30pm until July 31 and at Cornerstone Baptist Church at 414 Escobar Street, Monday-Friday from 8:30am to 4:30pm from August 3 until August 7.

The Clerk-Recorder Division is temporarily closed to the public. Services remain available online and documents and requests may be submitted through the mail or deposited in the mail drop box outside the Clerk-Recorder's office.

- **Real Estate** – Electronic recording by title companies will continue as usual. Documents can also be mailed to the office at 555 Escobar Street, Martinez 94553 or placed in the mail slot at the same location. Prior to mailing documents for recording, documents may be emailed for review and fee information to crwebmaster@cr.cccounty.us. Requests for copies of recorded documents can be submitted through the mail.
- **Birth, Death and Marriage Certificates** – Vital record request applications can be obtained and submitted through the mail or through VitalCheck, a third-party Service. Access can be found on the Clerk-Recorder website at <https://www.contracostacore.us/>. Authorized copies will require online authentication or a completed sworn statement (notarized). Requests can be mailed to 555 Escobar Street, Martinez 94553 or placed in the mail slot at the same location.
- **Marriage Licenses and Ceremonies** – Limited appointments are available for in-person marriage license issuance and/or ceremony. Appointments may be requested only by email: marriages@cr.cccounty.us and must include both parties full names, date of ceremony, county of residence, and contact phone number.
- **Contact Information** –
Clerk-Recorder-Elections Department, 555 Escobar Street, Martinez CA 94553
Elections Division <https://www.contracostacore.us/> 925-335-7800 8am-5pm M-F
Clerk-Recorder Division <https://www.contracostacore.us/> 925-335-7900 8am-4:30pm M-F
Email crwebmaster@cr.cccounty.us

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