Fair Political Practices Commission
Candidates for Local Office
Committees Primarily Formed to Support/Oppose Local Candidates
Committees Primarily Formed to Support/Oppose Local Measures
Being Voted on June 5, 2012

Deadline	*Period*	*Form*	*Notes*
Jan 31, 2012 *Semi-Annual*	**thru – 12/31/11**	460 470	▪ All committees must file Form 460. ▪ Candidates who filed candidacy papers on or before December 31, 2011, and who do not have open committees must file Form 470.
Mar 22, 2012 *Pre-Election*	**1/1/12 – 3/17/12**	460 470	▪ All committees must file Form 460. ▪ Incumbents and candidates who are listed on the ballot and who do not have open committees must file Form 470.
May 24, 2012 *Pre-Election*	**3/18/12 – 5/19/12**	460	▪ All committees must file Form 460. ▪ File by personal delivery or guaranteed overnight service only.
Within 24 Hours *16-Day Reports*	**5/20/12 – 6/4/12**	496 497	▪ **496:** File if independent expenditures of $1,000 or more are made. Candidates and primarily formed ballot measure committees: Do not file for expenditures made on your own committee's behalf**.** ▪ **497:** File if a contribution of $1,000 or more is received. ▪ **497:** File if a contribution of $1,000 or more is made to *another* candidate or *another* measure being voted upon June 5. ▪ **Deadlines:** File within 24 hours except the deadline for a Form 497 reporting a contribution received on May 20 is May 21, and the deadline for a Form 497 due May 26, 27, or 28, is extended to May 29. ▪ The recipient of a late non-monetary contribution must file a late contribution report within 48 hours from the time the contribution is received. ▪ File personal delivery, guaranteed overnight service, or fax.
Jul 31, 2012 *Semi-Annual*	**5/20/12 – 6/30/12**	460	▪ All committees must file this report.
Jan 31, 2013 *Semi-Annual*	**7/1/12 – 12/31/12**	460	▪ All committees must file this report unless the committee filed a termination Form 410 and Form 460 before December 31.

Additional Election Reports

Depending on committee activity, one or all of the following reports may also be required:

- **465 - Supplemental Independent Expenditure Report:** Committees that make independent expenditures of $1,000 or more file this report. Candidates see prohibition below.
- **511 - Paid Spokesperson Report:** All committees must file within 10 days of making an expenditure totaling $5,000 or more to an individual to appear in an advertisement to support or oppose a ballot measure.

- **Judges/ Unpaid Officeholders:** Elected officers whose salaries are less than $200 per month and judges who are not listed on a ballot are not required to file the semi-annual statement due January 31, 2013 if no contributions were received or expenditures made from July 1 through December 31.
- **Primarily Formed Ballot Measure Committees:** Prior to the semi-annual period in which the measure(s) supported or opposed is being voted upon, committees must file quarterly campaign statements in addition to semi-annual statements. Following the election, quarterly statements may also be required. Contact the FPPC for specific information.
- **Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Method of Delivery:** All paper filings are to be filed by personal delivery or first class mail unless otherwise noted.
- **Filing Deadlines:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to Form 497 due June 2 or June 3, 2012, or any Form 496 report. Such reports must be filed within 24 hours regardless of the day of the week. Late statements are subject to a $10 per day late fine.
- **Prohibition on Candidate Independent Expenditures:** A controlled committee may not make independent expenditures to support or oppose candidates and may not contribute to another committee for the purpose of making independent expenditures to support or oppose other candidates.
- **Form 470:** Candidates who do not have a committee or do not raise/spend $1,000 in 2012 may file Form 470. If, later during the calendar year, a campaign committee must be opened, a Form 470 Supplement and the Form 460 must be filed.
- **Candidates:** After an election, reporting requirements will depend on whether the candidate is successful and whether a campaign committee is maintained.
- Local jurisdictions may impose contribution limits and additional filing requirements.
- All statements are public documents.
- For important information, refer to www.fppc.ca.gov and click on the Candidates and Committees section. Candidates use *Campaign Manual 2*, and ballot measure committees use *Campaign Manual 3* or contact the FPPC for specific information.